



**DEVICE & DURABLE
MEDICAL EQUIPMENT
SELF CHECKLIST**

NORTH CAROLINA BOARD OF PHARMACY
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Building	<i>S</i>	<i>U</i>	Written Policy And Procedures	<i>S</i>	<i>U</i>
Permit Current & Displayed			Complaint & Problem Reporting/Resolution Procedure *NCAC 46.1608(A)(12)		
Suitable & Sufficient Space for Work, Storage & Retention *NCAC 46.1608(A)(4)			Procedures for Q/A Regarding Compatibility & Safety of Custom Designed Equipment & Durability of Same *NCAC 46.2609(B)(9)(A) & (B)		
Facility Clean, Orderly & Sanitary *NCAC 46.1608(a)(7)			Procedure to Document Goals & Objectives Sought by use of the Equipment *NCAC 46.2609(B)(9)(C)		
Accessible Services Available 24 Hrs – 7 Days a Week *NCAC 46.1608(A)(11)			Protocol for Cleaning & Disinfecting Oxygen Equipment *NCAC 46.2610(C)(2)		
Meets OSHA Requirements *NCAC 46.1608(A)(14)			Procedure for Problem Reporting, Tracking, Recall, & Problem Resolution *NCAC 46.2610(D)(1)		
Segregated Areas for Clean, Dirty, & Contaminated Equipment *NCAC 46.2610(C)(4)			Personnel		
Current Copy of Pharmacy Laws on Premises			Adequate Number of Trained Personnel to Perform Services; Same having a Working Knowledge of how Services Relate to Specific Goals for Each Patient *NCAC 46.1608(A)(1); .2609(B)(6) & .2609(A)		
Toll Free Telephone Service			Proficiency in Explaining & Demonstrating Safe and Proper use of Devices & Equipment *NCAC 46.2604(B)		
Supplies & Equipment			Educated & Trained Sufficiently in the Safe & Proper Delivery of Medical Equipment *NCAC 46.2603		
Sufficient Oxygen Backup & Supplies to Maintain Therapy for Patient Base *NCAC 46.1608(A)(3) & .2610(F)			Comply with all OSHA, State & Federal Employer Hiring Practices		
Oxygen Analyzer for Concentrators *NCAC 46.1608(A)(3) & .2610(F)			Records		
Oxygen Equipment Not Modified to Point of Causing Harm & Electric Components Safe *NCAC 46.2610(A)(6)(B) & (C)			Device Orders Comply with *NCAC 46.2301 through .2305 46.1804(B); .& 2602 & .2604		
Appropriate Warning Labels Present on Equipment *NCAC 16.2610(A)(6)(D)			Retention of Emergency Dispensing/Delivery Records *NCAC 46.1809		
Lot Number & Expiration Date affixed to all Oxygen Cylinders *NCAC 46.2610(B)(1)			Retention of Records Regarding Transferred Orders *NCAC 46.1806(6)		
Equipment Cleaned & Disinfected per Manufacturer's Specification *NCAC 46.2610(C)(5)			Patient Counseling *NCAC 46.2504(A), (B), (D); .2604, .2606; & .2610(C)(6), (H), (I)		
Tracking System for all Medical Gases *NCAC 46.2610(B)(2)			Written Notice of Warranty or Purchase Option Letter *NCAC 46.2504(H) & .2609(C)(7)		
Protocol for Cleaning and Disinfecting Equipment per Universal Precautions *NCAC 46.2610(C)(2) & (5)			Correct Assessment, Measurements, Adjust & Documentation of Goals/Objectives of Prescriber *NCAC 46.2609(B)		
Preventative Maintenance Program *NCAC 46.2610(D) & 46.2611(C)			Service & Support within 72 Hours of Notice *NCAC 46.2609(B)(6)		
Delivery Vehicles			Equipment Serial Number Recorded in Patient's Record *NCAC 46.2610(B)(2)		
Compliance with all DOT Regulations			All Records Required by *NCAC Chapter 46 Retained for 3 Years		
Segregated Areas for Clean, Dirty, & Contaminated Equipment *NCAC 46.2610(C)(4)					

*Referenced Rules can be found on the Board's website under Pharmacy Law/Rules.
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