FOR FOREIGN GRADUATES

A “pharmacy intern” is “any person who is registered with the Board under the internship program of the Board to acquire pharmacy experience or enrolled in approved academic internship programs.” 21 NCAC 46.1317(29). A qualified pharmacy intern “may, while under supervision [of a licensed pharmacist], perform all acts constituting the practice of pharmacy.” Id.

A graduate of a foreign school of pharmacy who has obtained Foreign Pharmacy Graduate Equivalency Certification (“FGPEC”) from NABP may begin acquiring the 1,500 practical experience hours required for North Carolina licensure. To serve as a pharmacy intern and obtain practical pharmacy experience in North Carolina, you must register with the Board. 21 NCAC 46.1503(b).

A person does not receive credit for any practical experience unless and until registered.

This guide walks an FGPEC-credentialed person through the North Carolina pharmacy intern registration process.

There is no fee for an intern registration.
Step by Step Guidance Document

**Step 1:** Create a profile. Navigate to the Board's Licensure Gateway – [https://portal.ncbop.org](https://portal.ncbop.org) Click REGISTER NOW and follow the prompts. If you already have an online profile, please log in with your username and password.
Step 2: Click on APPLICATIONS, then PHARMACIST INTERNSHIP REGISTRATION APPLICATION

Step 3: Complete the application. First, enter in your NABP e-Profile number*

*If you do not have an NABP e-Profile number, navigate to https://dashboard.nabp.pharmacy to create an individual log-in and obtain a NABP e-Profile number.
Then, choose which internship type you fall into. As a foreign graduate, you click on the box for FPGEC CANDIDATE, then click NEXT:
Then, complete the EDUCATION SECTION, and click NEXT to continue:

Step 4: Verification. The next page is a VERIFICATION page. Please take a moment to verify all the information on the verification page. If you see any errors, use the button at the bottom of the page to go back and correct the information. Once all information is correct, click NEXT to proceed to the upload section.

Step 5: Upload section. Please upload the following:

- A photo of yourself
- A copy of your NABP-issued FPGEA Certificate
Step 6: Once the application has been approved, you will receive an automated email from our system with your Internship Registration number. Additionally, once registered, you will log in and print your Internship Registration certificate.

INTERN REGISTRATION RENEWAL. A pharmacy intern registration is valid from September 1 to August 31 of the following year. The registration renewal period opens August 1 each year. You must renew your internship registration annually while acquiring practical experience hours. You will receive an email 30 days prior to the beginning of renewal reminding you to renew. At that point, you will need log in and renew your Internship Registration. Please note, a copy of your FPGEC certificate will be a required upload.