

HOW TO REGISTER AS A NABP-VERIFY PHARMACIST TO PROVIDE REMOTE MEDICATION ORDER PROCESSING SERVICES

The Board of Pharmacy has completed a rulemaking to amend Rule .1816, now titled “Centralized Pharmacy Services.” The amended rule broadens the availability of remote medication order processing (“RMOP”) arrangements among pharmacies to all pharmacy practice types. The full rule is found here: [21 NCAC 46.1816](#)

The new RMOP provisions became effective March 1, 2022. However, the Board’s Expanded Emergency Services Waiver, issued on March 17, 2020 as a result of the COVID-19 public health emergency, authorized expanded RMOP arrangements: [Expanded Emergency Services Waiver](#)

Pharmacies may continue to operate RMOP arrangements pursuant to the waiver **until June 1, 2022**. On June 1, 2022, the Board will begin enforcing the rule-based RMOP requirements. Pharmacies that wish to continue RMOP arrangements must ensure that they meet the requirements detailed below and in the rule by June 1, 2022.

Overall guidance on the new RMOP rule is found here: [Guidance For Inter-Pharmacy RMOP Services](#)

Any pharmacist who provides RMOP services must either: (a) hold a current North Carolina license to practice pharmacy; or (b) participate in the NABP Verify service before and at all times when that pharmacist provides RMOP services.

1. How do I obtain an NABP Verify credential?

The National Association of Boards of Pharmacy administers the NABP Verify program.

To obtain an NABP Verify credential, navigate to NABP’s website, www.nabp.pharmacy.

Log in to your e-Profile account (or create one if you don’t already have it)

Select the “NABP Verify” tile in the “Individual Services” menu.

2. I hold a North Carolina license to practice pharmacy. Do I need an NABP Verify credential to perform RMOP services?

No.

3. I am a pharmacy technician in North Carolina. Do I need an NABP Verify credential to perform RMOP services?

No. You must be registered as a pharmacy technician in North Carolina, however. Information on how to obtain a North Carolina pharmacy technician registration is found here: http://www.ncbop.org/technicians_forms.htm

4. I am a pharmacy technician who lives and practices outside of North Carolina. Do I need an NABP Verify credential to perform RMOP services?

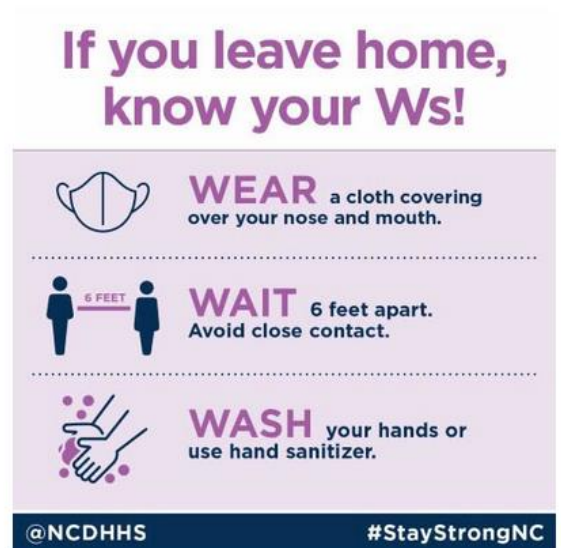
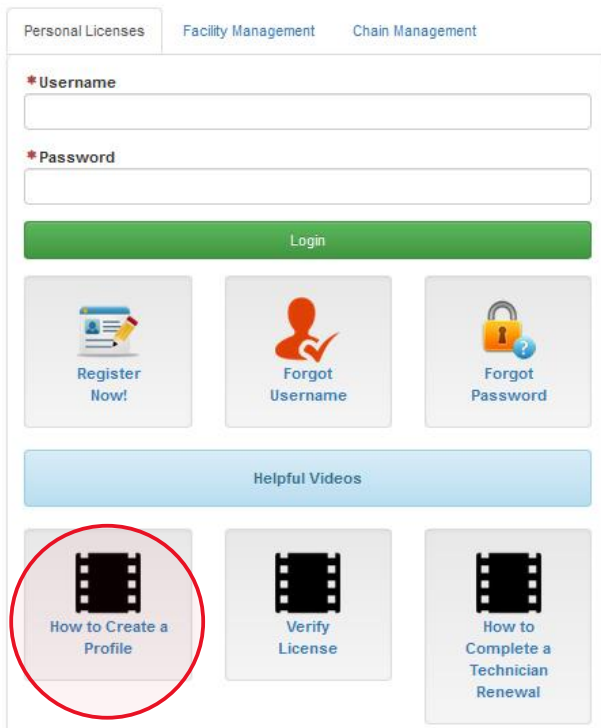
No. You must, however, be registered or otherwise authorized to practice as a pharmacy technician in your home state. Please consult with your home state board of pharmacy.

5. I am a pharmacist who is not licensed in North Carolina. But I hold an NABP Verify credential and will be providing RMOP services. How do I register with the Board?

Create Profile Through the Board's Licensure Gateway

Navigate to the Board's Licensure Gateway: <https://portal.ncbop.org/>

Directions for creating a profile are found by clicking the "How to Create a Profile" button beneath the "Helpful Videos" banner.



When you're ready, click the "Register Now" button to create your profile.



Welcome to the Licensure Gateway!

The Gateway is a single portal to manage licenses, permits and registrations associated with the North Carolina Board of Pharmacy. It grants access to printable documents, change of address, online applications and many more features. The Gateway is used to submit all license, permit and registration applications.

2022 RENEWAL PERIOD BEGINS NOVEMBER 1, 2021

Renewal Instructions:
Pharmacies and DMEs

- For Pharmacies and DME's click on the [Facility Management](#) tab below.
- For users wishing to manage chain facilities, please click on the [Chain Management](#) tab below.
- All others click on the [Register Now!](#) button below if this is your first time visiting the Licensure Gateway.

Personal Licenses Facility Management Chain Management

*Username

*Password

Login

Register Now! Forgot Username Forgot Password

Helpful Videos

If you leave home, know your Ws!



WEAR a cloth covering over your nose and mouth.



WAIT 6 feet apart. Avoid close contact.



WASH your hands or use hand sanitizer.

@NCDHHS

#StayStrongNC

Complete an NABP Verify Registration Application

After creating a profile, log on through the Board’s Licensure Gateway.

Select the “NABP Verify Application” option from the Applications drop-down menu.

NOTE There is no cost or fee to obtain a North Carolina NABP Verify Registration.



The first page of the application asks whether you are a pharmacist, and whether you are licensed in North Carolina. ***REMINDER*** If you are a North Carolina-licensed pharmacist, you do not need an NABP Verify credential to perform RMOP services and may not obtain a North Carolina NABP Verify Registration. If you are a pharmacy technician, you do not need to obtain an NABP Verify credential to perform RMOP services and may not obtain a North Carolina NABP Verify Registration.

The screenshot shows the 'Application Start' page of the NABP Verify Application. The header includes the North Carolina Board of Pharmacy logo and the text 'North Carolina Board of Pharmacy' and 'NABP Verify Application'. A navigation bar contains 'Home', 'Applications', 'My Profile', 'Help/Instructions', and 'Logout'. A yellow warning banner states: 'Warning: You are currently authenticated via the Board Information Regulatory Database.' On the left, a sidebar menu lists 'Application Start' (selected), 'NABP Information', 'Employment', 'Verification', and 'Confirmation'. The main content area is titled 'Application Start' and contains two required questions: '*Are you a pharmacist?' and '*Are you licensed in North Carolina?'. Both questions have dropdown menus. At the bottom, there are 'Cancel / Exit' and 'Next' buttons.

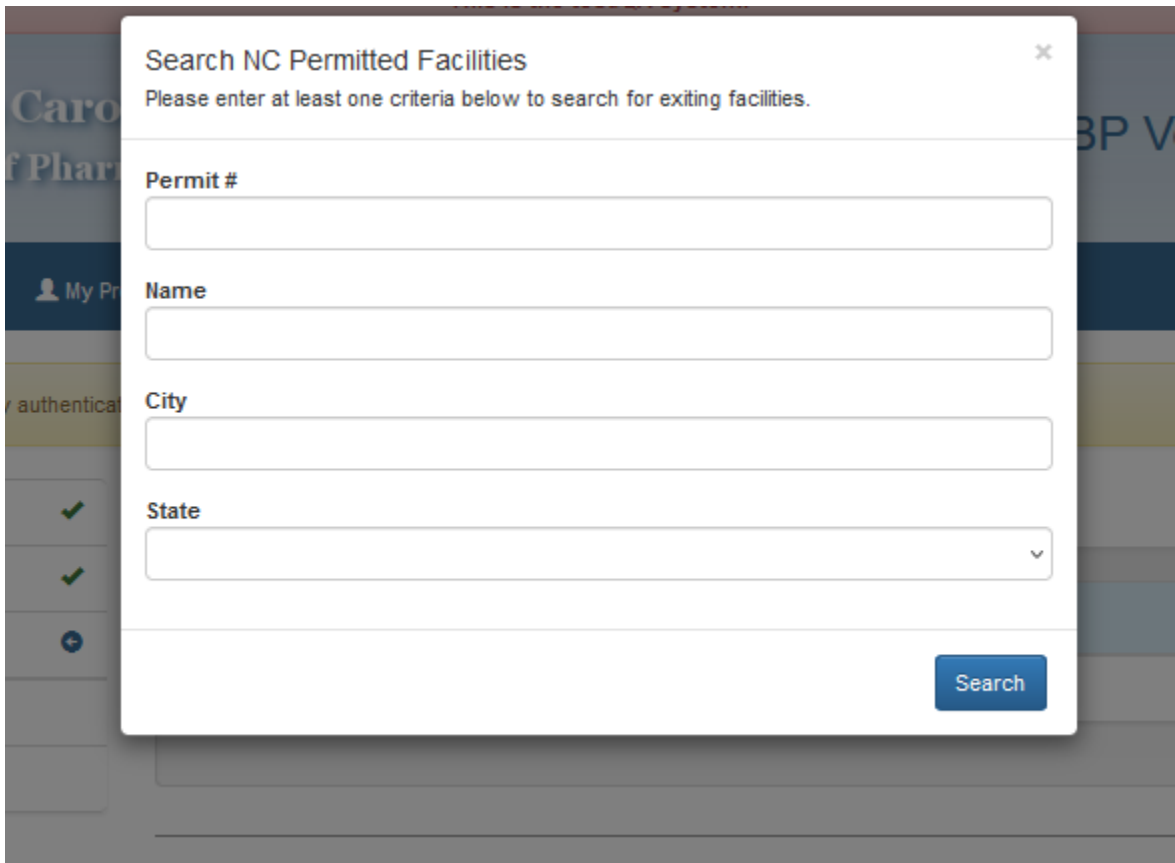
The second page of the application asks for your NABP e-Profile number, your NABP Verify credential number, and the date your NABP Verify subscription expires.

The screenshot shows the 'NABP Information' page of the NABP Verify Application. The header and navigation bar are identical to the previous page. The yellow warning banner is also present. The sidebar menu on the left shows 'Application Start' with a green checkmark, 'NABP Information' (selected), 'Employment', 'Verification', and 'Confirmation'. The main content area is titled 'NABP Information' and contains three required fields: '*NABP e-Profile Number:' with the value '123456789', '*NABP Verify Number:' with a format hint 'Format: NC-V-RPh-0123456', and '*NABP Subscription Expiration Date:'. At the bottom, there are 'Previous', 'Cancel / Exit', and 'Next' buttons.

The third page of the application asks for your employer. Click the “add” button.

The screenshot displays the NABP Verify Application interface. At the top, the North Carolina Board of Pharmacy logo and name are on the left, and 'NABP Verify Application' is on the right. A dark blue navigation bar contains links for Home, Applications, My Profile, Help/Instructions, and Logout. Below this is a yellow warning banner: 'Warning: You are currently authenticated via the Board Information Regulatory Database.' A sidebar on the left shows the application progress: Application Start (checked), NABP Information (checked), Employment (active with a plus icon), Verification, and Confirmation. The main content area is titled 'Employment' and features a light blue box labeled 'Employers' with a green '+ Add' button. Below the box, it states 'No records have been added!'. At the bottom of the page, there are three buttons: 'Previous', 'Cancel / Exit', and 'Next'.

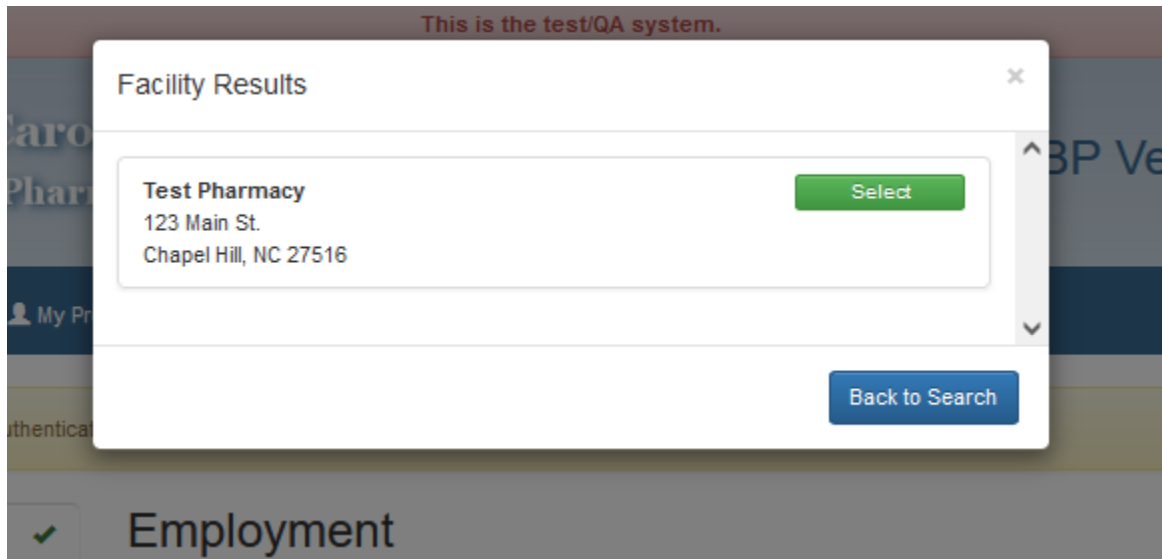
After clicking the “add” button, a dialog box will open that allows you to search for the North Carolina-permitted pharmacy where you will be performing RMOP services. The easiest, most precise way to search is by entering the pharmacy’s North Carolina permit number. ***NOTE*** You must add the pharmacy (or pharmacies) where you will be performing RMOP services. Doing so is necessary to satisfy notice requirements in the RMOP rule. If you are uncertain about the pharmacy’s permit number or other information, consult with the pharmacy’s pharmacist-manager.



The image shows a screenshot of a web application interface. A modal dialog box titled "Search NC Permitted Facilities" is centered on the screen. The dialog has a close button (an 'x' icon) in the top right corner. Below the title, there is a prompt: "Please enter at least one criteria below to search for exiting facilities." The dialog contains four input fields: "Permit #" (a text box), "Name" (a text box), "City" (a text box), and "State" (a dropdown menu). A blue "Search" button is located at the bottom right of the dialog. The background of the page is dimmed, showing parts of a sidebar with a "My Pr" button and some status indicators (checkmarks and a plus sign).

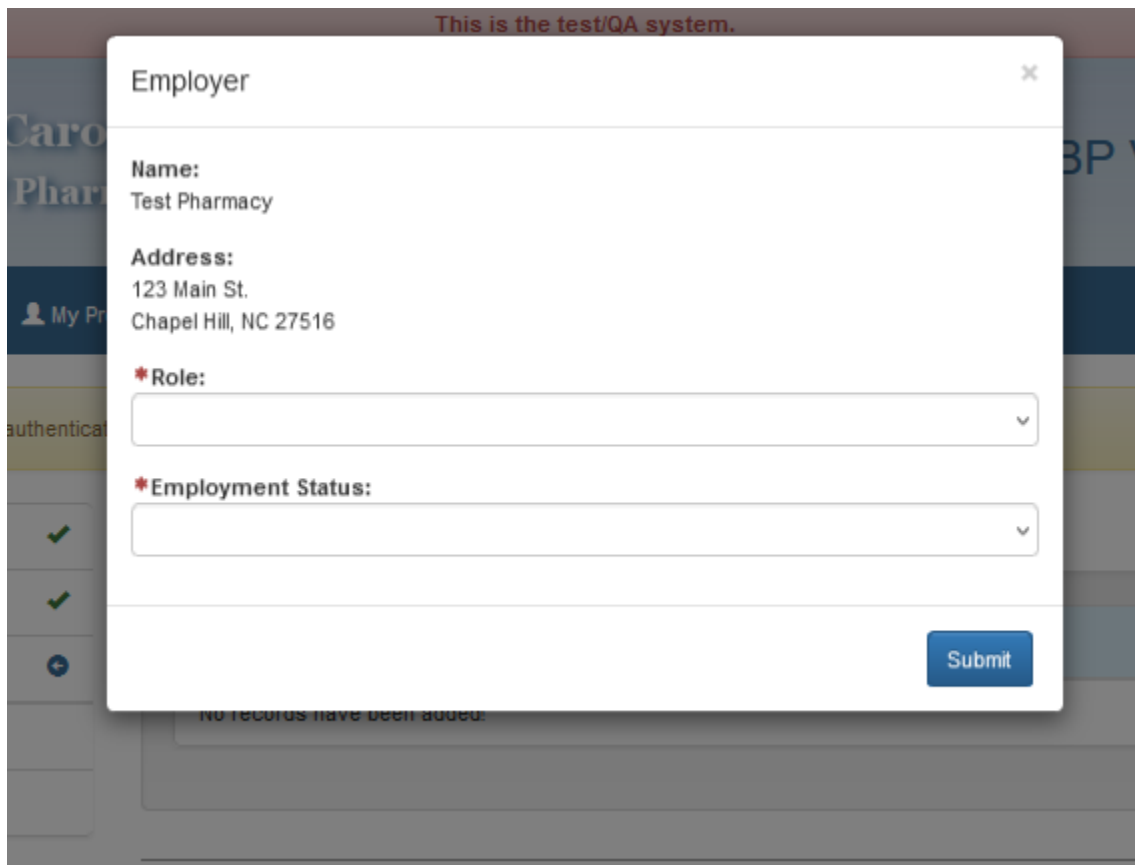
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Once you have identified the correct pharmacy, click the “select” button.



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Another dialog box will appear, requiring you to enter your role (staff pharmacist) and your employment status (full-time or part-time) from drop-down menus.



This is the test/QA system.

Employer ✕

Name:
Test Pharmacy

Address:
123 Main St.
Chapel Hill, NC 27516

***Role:**

***Employment Status:**

Caro
Phar
BP V
My Pr
authentical
✓
✓
+

No records have been added.

Once you have entered this information, your employment will be displayed in a dialog box. ***NOTE*** If you are performing RMOP services at multiple pharmacies, you must enter every pharmacy. To enter another employer, click the “add” button and repeat the process above for each additional pharmacy.

The screenshot displays the NABP Verify Application web interface. At the top left is the North Carolina Board of Pharmacy logo and name. The top right corner features the text "NABP Verify Application". A dark blue navigation bar contains links for Home, Applications, My Profile, Help/Instructions, and Logout. A yellow warning banner states: "Warning: You are currently authenticated via the Board Information Regulatory Database." On the left, a vertical sidebar lists application steps: Application Start (checked), NABP Information (checked), Employment (active), Verification, and Confirmation. The main content area is titled "Employment" and contains a table of employers. One employer is listed: "Test Pharmacy" with address "123 Main St., Chapel Hill, NC 27516, Orange" and role "Staff Pharmacist". The employment status is "Full-time". There are "Edit" and "Remove" buttons for this entry. An "Add" button is in the top right of the employers list. At the bottom, there are "Previous", "Cancel / Exit", and "Next" buttons.

North Carolina Board of Pharmacy

NABP Verify Application

Home Applications My Profile Help/Instructions Logout

Warning: You are currently authenticated via the Board Information Regulatory Database.

Application Start ✓

NABP Information ✓

Employment +

Verification

Confirmation

Employment

Employers + Add

Test Pharmacy Edit Remove

Address: 123 Main St.
Chapel Hill, NC 27516
Orange

Role: Staff Pharmacist

Employment Status: Full-time

Previous Cancel / Exit Next

Once you have entered all pharmacies from which you will perform RMOP services, click “next” to get to the verification page, which will display all of the information you have provided. Please review it carefully. If you need to make changes, you may select the “previous” button. If you need to cancel the application, you may select the “cancel/exit” button.

If all information is correct and complete, click the “I agree” radio button. ***NOTE*** Submitting information that is false, incorrect, or incomplete may result in disciplinary action, including voiding of the registration.

Once you have confirmed the information by clicking “I agree”, select the “next” button. This will submit your application.

Application Start	✓
NABP Information	✓
Employment	✓
Verification	+
Confirmation	

Verification

Application Start

Are you a pharmacist?
Yes

Are you licensed in North Carolina?
No

NABP Information

NABP e-Profile Number:
123456789

NABP Verify Number:
NC-V-RPH-552214

NABP Subscription Expiration Date:
04/30/2022

Employment

Employers

Test Pharmacy
Address: 123 Main St.
Chapel Hill, NC 27516
Orange
Role: Staff Pharmacist
Employment Status: Full-time

Terms of Agreement

* I, **Test Pharmacist**, hereby affirm that I have answered the foregoing questions, and that my answers are true and correct. I understand that any false information given by me may subject me to disciplinary action by the North Carolina Board of Pharmacy, and/or any license obtained shall be void and of no effect. I Agree

Previous

Cancel / Exit

Next

Issued March 31, 2022

After submitting the registration application, please allow 3-5 business days for Board staff to review the application and your NABP Verify status. Once the application is processed, you will receive an automated email letting you know.

NOTE Please remember to log-in to your profile and update the expiration date of your NABP Verify subscription as you renew. If the expiration date you entered is reached, and you do not update to a new one, the North Carolina NABP Verify Registration will terminate automatically and you will be ineligible to provide RMOP services.