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ATTORNEY GENERAL

NORTH CAROLINA
STATE BUREAU OF INVESTIGATION
DEPARTMENT OF JUSTICE

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GREGORY S. MCLEOD
DIRECTOR

November 16, 2011

Dear Pharmacy Manager:

You recently received a letter from the North Carolina State Bureau of Investigation (SBI) regarding the requirements of Session Law 2011-240 and the National Precursor Log Exchange (NPLEx). If you believe you have not received this letter, please contact Appriss by email at NCNPLEx@appriss.com or by phone at (855) 626-7539.

The state of North Carolina has selected the National Precursor Log Exchange (NPLEx) as the statewide electronic monitoring system for cold and allergy medications that contain ephedrine and/or pseudoephedrine (PSE). Monitoring PSE sales in North Carolina will help control the illegal manufacture and sale of methamphetamine. By using NPLEx, your store will be in compliance with the requirements of Session Law 2011-240, which requires all pharmacies and retailers that sell PSE products to electronically submit certain sale and purchaser data to a central monitoring system by January 1st, 2012. The SBI is encouraging that all pharmacies begin using NPLEx by December 1st, 2011.

If your pharmacy is already setup and currently using NPLEx, there is nothing more you need to do. For those not already using NPLEx, your pharmacy needs only an internet connected computer with a standard web browser.

Please note, if your pharmacy does not dispense PSE products, you may opt out of participation in NPLEx by sending an email to Appriss at NCNPLEx@appriss.com. Please include your name, pharmacy name, city, address, state license number, and a brief message indicating that you do not sell PSE products.

Contained within this letter is some important information pertaining to:

1. Account Login
2. Training
3. Support

STEP 1: Log into your NPLEx Retail Portal Account

URL: https://nplex.appriss.com/retail/pharmacy/<SITE_ID>/<PHARMACY_ID>

User ID: <NPLEX USER ID>

Password: <NPLEX PASSWORD>

Please visit the URL above and use the account information listed to log into NPLEx. Also, please keep this account information secure. You should save the URL above (as shown) as a shortcut on your desktop or as a favorite. After you visit the URL and log in, you will need to perform the following tasks:

1. Change your current password to something more secure, including a combination of at least one upper and one lower case letter, a number and a special character (!,@,#,\$,%). Passwords must be at least 8 digits in length and are case sensitive.
2. Update your profile to include all required info including contact phone numbers. It is also recommended that you configure a specific product list for your pharmacy.
3. It is also recommended that you set up any additional accounts for pharmacist employed by you who will need access.

Directions for completing tasks 1, 2 & 3 are described in the User's Guide which is found under the "Help" tab in NPLeX.

We would also like to point out that if you are receiving this letter, you have been set-up with the role of Pharmacy Administrator, which provides you with the rights to set-up additional users on the system. It is recommended to have additional users set up in case you are not available.

Step 2: Attend a Training Session

Web-Based Training

Please plan on attending one of the web-based training sessions defined below. During this training session, Appriss will perform a live demonstration of NPLeX, train you on how to use the application, and answer any questions about the service. To enter the web-based session, follow the link listed below. Please log in as a "Guest", you do not need a user name or password for the training session. Once you have logged in as a guest, you may enter your name or the pharmacy you represent. For the audio portion of this training, dial **1(888)947-3988** and enter Conference Code **895749**. All times below are in Eastern Time.

Web Based Training URL	
https://apprissuniversity.appriss.com/nplex/	
Date/ Time	Date/ Time
Tuesday November 22 nd 11:00 AM Eastern Time	Thursday November 24 th Holiday/No Training
Tuesday November 29 th 11:00 AM Eastern Time	Thursday December 1 st 4:00 PM Eastern Time
Tuesday December 6 th 11:00 AM Eastern Time	Thursday December 8 th 4:00 PM Eastern Time
Tuesday December 13 th 11:00 AM Eastern Time	Thursday December 15 th 4:00 PM Eastern Time
Tuesday December 20 th 11:00 AM Eastern Time	Thursday December 22 nd 4:00 PM Eastern Time
Tuesday December 27 th Holiday/No Training	Thursday December 29 th 4:00 PM Eastern Time
Tuesday January 3 rd 11:00 AM Eastern Time	Thursday January 5 th 4:00 PM Eastern Time
Tuesday January 10 th 11:00 AM Eastern Time	Thursday January 12 th 4:00 PM Eastern Time

** No trainings available on Holidays. Appriss will be closed November 24th for Thanksgiving.

Step 3: Keep This Support Information Handy

You may contact the Appriss Implementation Team at 855-626-7539 (855-NC-NPLeX) Mon-Fri, 9:00 AM – 5:00 PM (ET) or by email at NCNPLeX@appriss.com with questions related to account login issues and/or other general questions. When calling Appriss, please reference your Pharmacy ID which is <PHARMACY ID>.

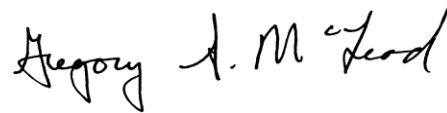
Additional Information:

Optional Scanners: The NPLeX retail web portal does not require any scanner hardware. However, pharmacies interested in further enhancing their workflow have the option of purchasing scanners that will scan 2D Driver's License, product UPC, and capture signature. The state of North Carolina does **NOT** require any scanners to participate in NPLeX. If your pharmacy is interested in obtaining more information on a scanner or have additional questions, please email NCNPLeX@appriss.com.

Point-of-Sale Integration: Appriss, the software provider of NPLeX, has also completed or is in the process of developing integrations with several point-of-sale (POS) vendors. By integrating with the POS software, transactions can be submitted directly to NPLeX from your POS system instead of using the NPLeX retail web portal. For additional information on whether your POS vendor can be integrated with NPLeX, please have your POS vendor contact Appriss at NCNPLeX@appriss.com.

This project is sponsored by the National Association of Drug Diversion Investigators. Again, there is no charge to your pharmacy for participating in the project or using the NPLeX retail web portal.

Sincerely,

A handwritten signature in black ink that reads "Gregory S. McLeod". The signature is written in a cursive style with a large initial 'G' and 'M'.

Gregory S. McLeod, Director
North Carolina State Bureau of Investigation