

President Keith Vance called the meeting to order at 10:04 am with Board Members Mischelle Corbin, Ashley Duggins, Wallace Nelson and Chris Sain present.

Also in attendance were Executive Director Jay Campbell, Board Counsel Clint Pinyan, Associate Executive Director Ellen Vick, Director of Investigations Gray Fullwood, Director of Finance and Human Resources Rhonda Jones, Director of Operations Kristin Moore, Information Technology Administrator Antoine Pryor, Accounting Manager JP Brown, Enforcement Manager Cindy Parham, and Administrative Assistant Leslie Wilson.

Present as guests were Ty Chapman, Mary Butala, Leah Moreau, Josephine Lovings, and Wes Hickman.

Ethics Statement & Welcome

President Vance read the Ethics Statement regarding conflicts of interest. No conflicts were noted by Board members.

Consideration of Meeting Minutes

The members received the January 6 and February 10 meeting minutes for review prior to the meeting. Dr. Sain moved to approve both. Ms. Corbin seconded. The motion passed unanimously.

Announcement of Southeast District Board Member Election Results

As previously announced, the pharmacists of North Carolina elected Wesley Hickman to the Board from the Southeast District Board. Mr. Campbell recognized Kristin Moore for her usual outstanding job in running the election process. Mr. Campbell pointed out the low voter turnout, but noted that that was frequently the case when there is only one Board seat up for election as opposed to two Board seats. He thanked the pharmacists that did exercise their right to participate in the selection of the Board members. Board staff and members welcomed Dr. Hickman.

Financial Reports

December 2025 Financial Report (Brown)

January 2026 Financial Report

February 2026 Financial Report

Update on FY2026-27 Budget Planning

JP Brown presented the monthly financial report. The members received the report prior to this meeting. The members reviewed and had no questions. Mr. Brown provided the process and timing for FY2026-27 budget preparation.

Licensing Report

Renewal Season Report (*Betz*)

Director of Licensing Missy Betz reported on the 2026 renewal season. Renewal has ended for all licensees and registrants (Pharmacist, Technician, Dispensing Physician, PA, NP, and CPP). The permittees (Pharmacy and DME) may still complete a late renewal during the month of March, with a late fee. Ms. Betz noted that the renewal season went smoothly, and renewal rates were consistent with historic trends.

Investigations and Inspections Report

Investigations and Inspections Statistics (*Stefanyk, Parham*)

Director of Inspections Krystal Stefanyk presented the investigations report and current caseload.

Board of Pharmacy Compounding Summit Recap (*Stefanyk*)

Ms. Stefanyk reported on the success of the 3rd Annual 2026 Compounding Summit. She is already planning next year's Summit.

Legislative Report (*Pinyan, Campbell*)

The short session of the legislature convened on January 12, 2026. But the bulk of the session's legislative work will not begin until April. Some discussion is occurring (in a number of state legislatures) about stepping up regulatory oversight of so-called "med spas" that are often compounding and dispensing prescription drugs. At this time nothing has ripened into a proposal in the NC General Assembly.

Rulemaking (*Pinyan, Campbell*)

For Action by the Board:

Proposed New Rule 21 NCAC 46.1822: Alternate Delivery Sites

The proposed new rule would authorize community pharmacies, via a limited service permit mechanism, to establish an "alternate deliver site" located within 60 miles of a full service, overseeing pharmacy permit. An alternate delivery site would provide final delivery of pharmacist-prepared and verified prescription drugs to patients, and

would be staffed by either a pharmacist or a certified pharmacy technician who is an employee of the pharmacy. Most of the security and connectivity requirements in the proposed rule mirror those for direct-to-patient dispensing systems. Dr. Sain moved to publish for notice and comment. Mr. Nelson seconded. The motion passed unanimously.

Proposed New Rule 21 NCAC 46.1420: Standardized Orders

The proposed new rule .1420 would authorize the pharmacist manager at a health care facility to oversee development of standardized order sets that, owing to their safety and effectiveness for all patients who meet criteria established for such order sets, would allow dispensing without an individual review for that patient. Dr. Duggins moved to publish for notice and comment. Ms. Corbin seconded. The motion passed unanimously.

Proposed Amendments to 21 NCAC 46.1806: Transfers

The proposed amendments to the transfer rule focus on two goals: (1) improving the language of the rule to reflect current pharmacy practices and communication; and (2) simplifying the rule to make its requirements clearer and more limited to those necessary to ensure safe and accurate transfer of prescription information among pharmacies. Dr. Sain moved to publish for notice and comment. Mr. Nelson seconded. The motion passed unanimously.

Rulemakings in Progress:

Proposed Adoption of 21 NCAC 46.2517: Influenza Test and Treat

The public comment period remains open. The Board will consider all comments and potential action on the new rule during the Board's May 2026 business meeting.

Committee Reports

Health-System Rules Review – *Nelson, Sain* (members); *Campbell, Pinyan, Stefanyk* (staff).

The Committee convened during the February committee workday to conclude its substantive work. The Committee reviewed the progress of amendments to the health care facility technician rule and issued a recommendation that the Board publish a proposed new rule .1420 governing standardized order sets.

Budget and Finance – *Sain, Corbin, McLaughlin* (members); *Campbell, Jones, Brown* (staff).

The Committee convened during the February committee workday to receive a mid-FY financial report and discuss the process and timeline for FY2026-27 budget planning.

Pharmacy Technology Committee (Community Pharmacy Subcommittee) – *Vance, Duggins, McLaughlin* (members); *Campbell, Pinyan* (staff).

The Committee convened during the February committee workday. It concluded discussion of a potential new rule .1822, alternative delivery sites, and recommended that the Board publish it for notice and comment. The Committee also conducted a thorough review of rule .1806, transfers, and recommended that the Board publish clarification and simplification amendments for notice and comment.

Decennial Rule Review Committee – *Duggins, McLaughlin* (members); *Campbell, Pinyan* (staff).

The Committee convened during the April workday. Mr. Pinyan reviewed the multiple steps and timing of the decennial rule review required of all North Carolina agencies.

CPP Rule Review Committee – *Corbin, Duggins, Vance* (members); *Campbell, Vick, Pinyan* (staff).

The Committee convened to review recommended changes to the CPP rule (.3101) intended to (a) simplify the CPP qualification pathways; and (b) conform the rule to the revised CPP authority statute signed into law in the fall. Board staff have completed a proposed mark-up of the rule to accomplish these ends, but the rule needs to go through one more round of discussion at the April committee workday, with the potential for consideration by the full board at the May business meeting. Any amendments to rule .3101 would have to be agreed upon by the Medical Board to become effective.

Set Date for 2026 Board Planning Retreat

The Board agreed that the 2026 NCBOP Board Retreat would be held on Monday, November 9 through Tuesday, November 10 at the Proximity Hotel in Greensboro, NC.

NABP Annual Meeting, May 12 – 15, 2026 Boston, MA

2026 District 3/MALTAGON Preparation (Parham)

Ms. Parham reported that planning for District 3 and MALTAGON was well under way. Mr. Campbell and others praised Ms. Parham for her work through the years as secretary of MALTAGON and District 3. Mr. Campbell reminded everyone that the meetings will be in Asheville, NC in September 2026 and would be run back-to-back.

Consent Agenda

The following items were approved with a motion by Dr. Duggins, seconded by Mr. Nelson, with no dissenting votes.

Consent Orders of Reinstatement

RPh. Martha Charles, License #30915

RPh. William Cooper, License #33296

R.Ph. William Carl Horne, License #12171

Technician Robin Hicks, Registration #80294

Consent Order of Discipline

Optime Care Inc., Permit Application ASCE-9S18HI

Staff Issued Letters of Warning

Philip Reid Nelson, License #31839; Technician Stacie Dodd Stepp, Registration #36766; Shelton Compounding Pharmacy, Permit #15316

RPh. Andrew Cartwright, License #31610; Technician Liam Shaw, Registration #69212

RPh. Jeffrey Van Clontz, License #16912

Reciprocity Candidates

CPP Candidates

Increase in Pharmacist : Technician Ratio

Closed Session

Ms. Corbin moved for a closed session to discuss possible summary suspensions. Mr. Wallace seconded. The motion passed unanimously. Mr. Campbell asked that public record reflect that Board members recused themselves from cases over which they had presided as pre-hearing officer.

Mr. Campbell noted that after closed session, there would not be any more items on the agenda.

When open session resumed on a motion from Ms. Corbin, seconded by Dr. Duggins, passed unanimously, President Sain stated that no action occurred during the closed section. Mr. Nelson moved to adjourn. Dr. Sain seconded. The motion passed unanimously.

Dr. Keith Vance, President

Ms. Mischelle Corbin, Vice President

Dr. Ashley Duggins

Mr. Robert J. McLaughlin, Jr.

Mr. Wallace Nelson

Dr. Chris Sain